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| **ALFOLD FC – COVID-19 RISK ASSESSMENT** |
| **Covid-19 Officer: John Bellamy – Mobile:07917 135212 – Email: alfoldfc.chairman@yahoo.com** |
| **Members of: Southern Combination Football League, Junior Premier League, Mid Sussex Youth Football League** |
| EVENT:  | VENUE NAME & ADDRESS:  |
| DATE: |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| VENUE LEAD CONTACT NAME:  | VENUE LEAD CONTACT NUMBER:  |
| SESSION LEAD CONTACT NAME:  | SESSION LEAD CONTACT NUMBER:  |
| CLUB SAFEGUARDING OFFICER NAME:  | CLUB SAFEGUARDING OFFICER NUMBER:  |
| CLUB CHILD WELFARE OFFICER NAME: ELLEN TIMLIN | CLUB CHILD WELFARE OFFICER NUMBER: 07926 965858 |
| **Following club policies & procedures** | **Yes** | **No** | **Emergency Procedures** |
| Self Screening Assessment |  |  | Emergency Action Plan | Yes | No |
| Attendance Registers |  |  | Fire meeting point | Centre of cricket green |
| Attendance Protocols Management & Players |  |  | Emergency vehicle access |  |
| Attendance Protocols Spectators & Visitors |  |  | Location of any access/barrier keys |  |
| Player code of conduct |  |  | Air Ambulance landing station | Centre of cricket green |
| Parent & spectator code of conduct |  |  | Defibrillator location | Wall of Village hall |
| Safeguarding children |  |  |  |  |
| Use of photography & filming |  |  |  |  |
| Social media use |  |  | **Insurance Cover** | **Yes** | **No** |
| Equality, diversity & inclusion |  |  | Personal Accident & Public Liability insurance cover |  |  |

**This document is to be completed in full prior to every activity by the venue lead in consultation with all other senior figures in attendance.**

**The same document can used multiple times (15) with the date entered for each activity.**

**It is the responsibility of the venue lead to add or alter any risks they believe pose a risk to the sheets below at every activity.**

**It is the responsibility of the venue lead to initial against all items on sheets below at every activity.**

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| **Members of: Southern Combination Football League, Junior Premier League, Mid Sussex Youth Football League** |
| **CAR PARK, SPORTS CLUB HOUSE & GENERAL USE AREAS** |
| **What are the hazards?** | **Who may be at risk?** | **Risk** | **Controls required** | **Person** | **Date** |
| **Gathering in the following areas when arriving, during & departing the ground at training or match days.****• Car park****• Seating area outside clubhouse****• Pathway to rear pitch** | **• Players****• Coaches & management*** **Match Officials**

**• Spectators & visitors****• Parents****• General public** | **Red** | **• Everyone who may attend are to receive training & match day protocols explaining processes whilst on site.****• Clear signage reiterating protocols, one way movement & social distancing guidelines.****• Car park supervisor in hi-viz directing public & traffic ensuring no gathering of large groups.****• Ensure drivers are aware & comply with speed restrictions.** |  |  |
| **Travelling to & from the following.****• Training sessions****• Home fixtures****• Away fixtures****• Meetings****• Social events** | **• Players****• Coaches & management*** **Match Officials**

**• Spectators & visitors****• Parents****• General public** | **Red** | **• Ensure all persons travelling are aware of current government guidelines.****• Ensure support bubbles are in place.****• Avoid public transport.****• Wear face masks for whole journeys.** **• Meet on time & allow enough time for safe journey & unexpected events.****• Coaches are not to travel with U18 on their own unless it is a family member.** |  |  |
| **Use of Sports Club.**  | **• Players****• Coaches & management*** **Match Officials**

**• Spectators & visitors****• Parents****• General public** | **Green** | **• Sports Club is currently closed for refurbishment.****• Keep use of Sports Club to a minimum.****• Ensure all persons follow the Sports Club protocols & signs that have been implemented.** **• To ensure social distancing measures are followed.****• Follow one way public traffic system.** |  |  |
| **Access to all areas for the following vehicles.****• Emergency services****• Grounds Maintenance vehicles** | **• Players****• Coaches & management*** **Match Officials**

**• Spectators & visitors****• Parents****• General public** | **Red** | **• Ensure all access ways are cordoned off to allow free access without delay.****• Designated car park attendant monitors parking of vehicles as not to restrict any access ways.** |  |  |
| **The following items being brought to the ground.****• Dogs****• Pets****• Bikes, scooters, skateboards, etc.** | * **Players**

**• Coaches & management*** **Match Officials**

**• Spectators & visitors****• Parents****• General public** | **Amber** | **• Guide dogs are permitted with owner on site.****• Dogs are welcome with owners but must be on a leash & waste cleared & disposed of in appropriate bin located at the end of the access way to rear pitch.****• No dangerous pets/animals are allowed on site.****• Users must be respectful & not use in the Sports Club or public pathways, the club accepts no liability if user injures themselves.** |  |  |
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| **CHANGING FACILITIES, TOILETS & EQUIPMENT STORAGE**  |
| **What are the hazards?** | **Who may be harmed?** | **Risk** | **Controls required** | **Person** | **Date** |
| **Access to the following areas.****• Changing rooms & corridors****• Showers** | * **Players**

**• Coaches & management*** **Match Officials**

**• Spectators & visitors****• Parents****• General public** | **Red** | **• These areas will now be open in line with government & FA guidelines.****• Everyone using these areas must observe social distancing measures. Access to changing rooms should ideally be staggered in order to offer adequate social distancing.****• Under stage 1 Home team will use away changing room Away 2 & use rear entrance coming in & out to avoid cross over in corridors with opponents.****• Under stage 1 Away team will use home changing room Home 2 & use main entrance coming in & out to avoid cross over in corridors with opponents.*** **Match officials will use changing room Officials 2 & use rear entrance. Leaving ahead of Home team so as to avoid cross over in corridors with opponents.**

**• All changing room areas to be thoroughly cleaned & disinfected.** |  |  |
| **Access to following areas.****• Toilets** | * **Players**

**• Coaches & management*** **Match Officials**

**• Spectators & visitors****• Parents****• General public** | **Red** | **• There will be a strict one in one out policy.****• Signs for hand cleaning & sanitising.****• Sanitiser dispenser always available.****• Regular checks & toilets cleaned sanitised.****• Male & Female to use separate allocated areas.*** **Match officials have own toilet facilities within designated changing room.**
 |  |  |
| **Access to equipment storage areas****• Home changing room 1****• Away changing room 1****• Officials changing room 1****• Garage****• Mobile goals** | * **Players**

**• Coaches & management*** **Match Officials**

**• Spectators & visitors****• Parents****• General public** | **Amber** | **• Keep areas locked & secure to prevent access.****• Keep people entering these areas to a minimum.****• All equipment to be disinfected before each use & after.****• If equipment is used by others it must be cleaned with antibacterial wipes each time.****• Mobile goals to be locked to prevent general public from moving & damaging or causing injury.**  |  |  |
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| **TRAINING & MATCH AREAS** |
| **What are the hazards?** | **Who may be harmed?** | **Risk** | **Controls required** | **Person** | **Date** |
| **The presence of following could cause injury or ill health in training & playing areas.****• Potholes** **• Animal faeces** **• Standing water** **• Other foreign objects** **• Ice / Snow** **• Uneven Lighting under floodlights** | * **Players**

**• Coaches & management*** **Match Officials**

**• Spectators & visitors****• Parents****• General public** | **Amber** | **• Management & club officials to carry out walk throughs & check all areas before any activity commences.****• Cancel any activity if hazard cannot be made safe.****• Any dangerous areas are cordoned off.** |  |  |
| **The following items listed below.****• Goalposts****• Corner Flags****• Balls** | * **Players**

**• Coaches & management*** **Match Officials**

**• Spectators & visitors****• Parents****• General public** | **Amber** | **• Training & match day protocols to be followed.****• Goalposts & corner flags used are disinfected after every use.****• Balls are to only be retrieved by designated person & cleaned with antibacterial wipes prior to being used again.** |  |  |
| **The following items listed below.****• Dugouts****• Stands****• Wooden pitch barrier** | * **Players**

**• Coaches & management*** **Match Officials**

**• Spectators & visitors****• Parents****• General public** | **Red** | **• Training & match day protocols to be followed.****• Social distancing measures to be implemented.** **• Spectators & visitors encouraged to bring their own seat & take home.****• Ensure same seat policy in stand, with some seats made out of use to ensure social distancing.****• Dugouts & seats used are disinfected after every use.** |  |  |
| **Access to the main ground** | * **Players**

**• Coaches & management*** **Match Officials**

**• Spectators & visitors****• Parents****• General public** | **Red** | * **Stage 1**
* **Officials will enter the pitch via the main pitch entrance (see site map) after the Home team players &management.**
* **The Away team players & management will enter via the designated away team gate (see site map).**
* **Home spectators will enter the ground via the main pitch entrance only after the Home players & management and match Officials.**
* **Away spectators will enter via the gate at the northern end of the ground (see site map)**
* **All spectators must sign the track and trace register.**
* **Exit from the ground will be via the same used to enter. Social distancing to be observed.**
* **Stewards will be in situ to advise on social distancing best practise.**
* **Stage 2 – a different entrance protocol will be in use.**
 |  |  |
| **A person attending carrying the virus unknowingly.** | * **Players**

**• Coaches & management*** **Match Officials**

**• Spectators & visitors****• Parents****• General public** | **Red** | **• Track & trace documents must be completed without fail by every person that attends the site.****• This information should be stored for a minimum of 21 days in line with the Government guidelines.** |  |  |
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| **Members of: Southern Combination Football League, Junior Premier League, Mid Sussex Youth Football League** |
| **PLAYERS, COACHING STAFF & OFFICIALS**  |
| **What are the hazards?** | **Who may be harmed?** | **Risk** | **Controls required** | **Person** | **Date** |
| **Club members ignoring the following could result in the catching & spreading of Covid-19,****• Social distancing measures.****• Club protocols****• Traffic systems for movement around the site.** | * **Players**

**• Coaches & management*** **Match Officials**

**• Club Officials** | **Red** | **• Members should be repeatedly be made aware of club policies & measures.*** **All participants must carry out own health self assessment before travelling to any match or training session.**
 |  |  |
| **Travelling with people outside of your bubble could result in the catching & spreading of Covid-19.** | * **Players**

**• Coaches & management*** **Match Officials**

**• Club Officials** | **Red** | **• Members should travel alone where possible.** |  |  |
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